

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 53
APRIL 2, 2014 – WORK SESSIONS**

Public Works **Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, April 2, 2014, at 9:00 a.m., in the Island County Administration Building, Room 116, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair **Staff:** Pam Dill
Kelly Emerson, Member – arrived via Polycom @ 9:30 a.m.
Helen Price Johnson, Member

Staff Present: Bill Oakes, Director, Steve Marx, Connie Bowers, Joantha Guthrie

Others Present: Elaine Marlow, Budget Director

Record @ 00:05

Public Works

Subject/Description: Out of State Training

Attachment: Memorandum dated 3/20/14 from Connie Bowers to BOCC

Action Requested: Approval for Connie Bowers, Assistant County Engineer, to attend a Leadership Skills course in Cannon Beach, Oregon from November 18-21, 2014. The cost of the course and associated travel would come from the Public Works training budget.

Follow Up: Commissioner Price Johnson moved approval of Memorandum authorizing out of state travel for Connie Bowers. The motion was seconded by Commissioner Johnson and carried unanimously.

Roads

Subject/Description: E. Camano Dr/Monticello Dr/Elger Bay Rd. Intersection Improvements

Attachment: Memorandum dated 3/20/14 from Pete Seybert, to BOCC

Action Requested: Approval of call for bids for East Camano Dr/Elger Bay Rd/Monticello Dr. Intersection Improvement Project; CRP 12-05, JL 01080-0003, Federal Aid #STPUS-9281(001)

Follow Up: Okay with Board to move forward to a Monday agenda.

Subject/Description: Supplemental Agreement #7, E. Camano Dr/Monticello Dr./Elger Bay Rd. Intersection Improvements

Attachment: Memorandum dated 3/20/14 from Pete Seybert, to BOCC, Supplemental Agreement No. 7

Action Requested: Approval of Supplemental Agreement #7, for East Camano Dr/Elger Bay Rd/Monticello Dr. Intersection Improvement Project; Consultant Agreement No. PW-1220072; amending completion date to June 30, 2014; Total Amount authorized is increased by \$17,000.00.

Follow Up: Okay with Board to move forward to a Monday agenda.

Solid Waste

Subject/Description: Island Recycling Contract – Recycle Services – Amendment No. 1

Attachment: Ltr dated 3/20/14 from Joantha Guthrie, to BOCC

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Action Requested: Approval of Amendment No. 1 to Island County – Island Recycling contract for Recycling Services; contract extended to December 31, 2017; Island Recycling will complete construction of a third Fabric Building to ensure compliance with environmental regulations and increases the insurance requirement for General Aggregate insurance from \$1,000,000 to \$2,000,000.

Follow Up: Okay with Board to move forward to a Monday agenda

Subject/Description: Surplus 120 Bags of Bentonite Clay Powder

Attachment: Memorandum dated 3/21/14 from Maurace Clark, to BOCC

Action Requested: Approval of resolution to surplus 120 bags of Bentonite Clay Powder.

Follow Up: Okay with Board to move forward to a Monday agenda.

Surface Water

Subject/Description: Dolphin Drive Outfall Drainage Project

Attachment: Memorandum dated 3/11/14 from Melissa Gehrmann, to BOCC

Action Requested: Approval of CDP, JL #00899-0001 to replace an existing deteriorating high bluff outfall in the Plat of Bush Point Terrace; Total Appropriation: \$92,950.00

Follow Up: Okay with Board to move forward to a Monday agenda.

Subject/Description: Green Road Outfall Drainage Project

Attachment: Memorandum dated 3/11/14 from Melissa Gehrman, to BOCC

Action Requested: Approval of CDP, JL 00064-0001, to build a new 18" diameter stormwater outfall system for Green Road to the beach of Saratoga Passage; Total Appropriation: \$96,800.00

Follow Up: Okay with Board to move forward to a Monday agenda.

Subject/Description: W. Camano at Chapman Overflow Drainage Project

Attachment: Memorandum dated 3/11/14 from Melissa Gehrmann, to BOCC

Action Requested: Approval of CDP, JL 01009-001, to install catch basins and 36" pipe as an emergency overflow system; Total Appropriation: \$111,100.00

Follow Up: Okay with Board to move forward to a Monday agenda.

Human Resources Summary Minutes

Work Session was held between the County Commissioners and Human Resources on Wednesday, April 2, 2014 at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill
Kelly Emerson, Member - arrived via Polycom @ 9:30 a.m.
Helen Price Johnson, Member

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Keith Higman, Dave Wechner

Record @ 29:50

Subject/Description: Job Requisitions

Attachment:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 56
APRIL 2, 2014 – WORK SESSIONS**

Add-On

Subject/Description: Island County 2016 Comprehensive Plan GMA Grant

Attachments: yes

Action Requested: Letter of support from the BOCC to secure grant funding from the Department of Commerce in the amount of \$48,000.00 for the periodic review and update of the Island County Comprehensive Plan.

Follow up: *Commissioner Price Johnson moved approval to authorize the Chair to sign a letter of support for a GMA grant from the Department of Commerce in the amount of \$48,000.00. The motion was seconded by Commissioner Emerson and carried unanimously.*

Subject/Description: Presentation of the Planning Commission's recommendation on I-502

Attachment: yes

Discussion: Dave reviewed with the Board the Planning Commission's recommended changes to the proposed amendments to Chapter 17.03 ICC.

- Marijuana production was limited to Tier 1 in Ebey's Reserve in the original code text draft –no retail sales or processing was allowed. Based on testimony from land owners and the Trust manager, the Planning Commission decided to rely upon the design guidelines of the Ebey's Reserve to protect visual and aesthetic compatibility.
- Producers/processors were limited to properties 300' in width as a minimum dimension to ensure these uses took place in areas of limited density. In response to a property owner's claim, the Planning Commission narrowed that minimum width to 250' and clarified that multiple properties in the same ownership could be considered as a single group to meet the minimum size requirement.

Follow up: Schedule Public Hearing on ordinance amending Island County Code Chapter 17.03, Development Regulations for Marijuana Production, Processing and Retail as authorized under State Law (I-502) for April 21, 2014 at 10:15 a.m. and then continue for additional public comment at 6:00 p.m.

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, April 2, 2014, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners:	Jill Johnson, Chair	Staff: Pam Dill
	Kelly Emerson, Member – via Polycom from Camano	
	Helen Price Johnson, Member	

Staff Present: Keith Higman, Director

Others Present: Elaine Marlow, Budget Director

Record @ 02:03:32

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 57
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Administration

Subject/Description: Federal Funding of Public Health Programs

Attachment: Federal Budget Reductions Highlights

Discussion: Keith Higman identified grant awards and reductions that are expected to occur during the next grant cycle.

Add- on

Subject/Description: Septic Loan Program

Attachment: none

Information: Keith briefed the Board on how the sale of Whidbey Island Bank to Heritage Bank will affect the Island County Septic Loan Program.

**Commissioners Agenda
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, April 2, 2014 at 11:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners:	Jill Johnson, Chair	Staff: Pam Dill
	Kelly Emerson, Member – via Polycom from Camano	
	Helen Price Johnson, Member	

Others Present: Elaine Marlow, Budget Director

Record @ 02:19:40

Subject/Description: Consider Vacancy on the Camano Island Mosquito Control District

Attachments: yes

Action Requested: The Board considered applicants for vacancy on the Camano Island Mosquito Control District

Follow up: Okay with full Board to move recommendation forward to Monday's agenda.

Subject/Description: National County Government Month Resolution

Attachments: Draft Resolution

Action Requested: The Board considered the resolution and will add Island County demographic related information prior to Monday's meeting.

Follow up: Okay with full Board to move forward to Monday's agenda.

Executive Session Announced

Commissioner Johnson announced that the Board would recess and meet in Executive Session at 11:30 a.m. as allowed under RCW 42.30.110(1)(g) to evaluate the qualifications of applicants for public employment. The Executive Session is expected to last one hour with an announcement during the Commissioner's portion of the work session agenda at approximately 1:35 p.m.

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Budget Director/GSA/IT
Summary Minutes

Work Session was held between the County Commissioners and the Budget Director on Wednesday, April 2, 2014, at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Jill Johnson, Chair** **Staff: Pam Dill**
 Kelly Emerson, Member
 Helen Price Johnson, Member

Staff Present: Elaine Marlow, Budget Director

Others Present: Charlie Vreeland, Executive Director, WAIF, Bob Rupp, Shari Bibich

Record @ 02:23:53

Subject/Description: Update on Whidbey Animals Improvement Foundation
Charles Vreeland, Executive Director

Attachments: none

Information: Charlie Vreeland, Executive Director, WAIF presented an update on WAIF and its operations and building project.

Record @ 02:56:47

At 1:35 p.m. Commissioner Johnson announced that the Board would interview candidates #1, #3, #7 and #10 for the IT Director position and Candidates #4, #10, #11, #13, #16, & #18 for the Facilities Director position. Date and time to be determined.

Subject/Description: Department Update

Attachments: GSA/Budget Department update

Information: Elaine provided the Board with briefing on the Hernkind case and information discussed at the Risk Pool Conference March 26-28 in Cle Elum.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 59
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BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Kelly Emerson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board